



Office of the Vice Chairman, Jammu Development Authority,
Vikas Bhawan, Rail Head Complex, Jammu.

REQUEST FOR EXPRESSION OF INTEREST

FOR

The preparation of Zonal Plans for Jammu Development Authority, Jammu, Jammu and Kashmir

1. The Jammu Development Authority, Jammu invites **Expression of Interest (EOI)** from eligible **Consultancy Firms/Schools of Planning and Architecture/Urban Planning Research Institutes of repute** for providing consultancy services for the preparation of **G.I.S based Zonal Plans for Jammu Development Authority.**
2. The scope of the Consultancy would be the preparation of the Zonal Plans for Jammu Development Authority as per Jammu and Kashmir Development Act 1970 and Jammu Master Plan-2032 which includes:
 - I. To carry out all field surveys necessary for the preparation of Zonal Plans
 - II. To procure the satellite imageries, digital elevation models and other necessary data needed for GIS based Zonal Plans
 - III. To submit Draft Zonal plans
 - IV. To finalize the Zonal Plans on the basis of technical inputs from the Government/Jammu Development Authority.
3. Interested consultants must provide the following information indicating that they are qualified to perform the required services in the Format (Annexure A)
 - I. Technical Competence
 - II. Geographical Experience
 - III. Project References
 - IV. Availability of Skilled staff in planning, urban design, transport planning, environment planning, housing and GIS experts.
 - V. Audited balance sheets of last three financial years
 - VI. Certificate of incorporation
4. The criteria for short listing shall be as follows:
 - (I) The firm should be in consulting business at least for the last 10 years (in case of JV all the members shall satisfy the requirement).
 - (II) The firm shall be financially sound with an annual average turnover of more than INR 75,00,000 during the previous three financial years (in case of JV, lead partner shall satisfy at least 50% of the requirement and all Joint Venture partners shall satisfy at least 25% of the requirement and jointly they shall satisfy 100% of the requirement).
 - (III) The firms should have a track record of successfully completing at least two similar assignments during the previous eight years
 - (IV) Availability of skills among key staff in the disciplines of urban planning, urban design, transport planning, environmental planning, Civil Engineering, Architecture and GIS Experts.

(Note: I and II will not apply to Schools of Planning and Architecture/Urban Planning Research Institutes of repute (Government/Corporation/PSU).

5. The consultant may associate with other firms to enhance their qualification. The “association” may take the form of a Joint Venture with a sub-consultancy, and this should be stated clearly in their submission. For appointment of field staff, preference should be given to locals from J&K State if available who are expert and below 65 years of age.
6. Interested Consultants may obtain further information at the address given below from 10.00–16.00 hours (IST) on all working days. This notice for Expression of Interest has also been posted on the e-procurement website jktenders.gov.in and also on www.jdajammu.in
7. Expressions of Interest with all relevant information and documents must be uploaded online in the prescribed format given in ‘Annexure A’ on e-procurement website jktenders.gov.in up to **16.00 hours** (IST) on **11.05.2018 to 08.06.2018**. Besides the hard copy in a sealed envelope containing all relevant documents/information should be submitted/ delivered to the address mentioned below by not later than **09-06-2018** up to **14:00 hours** (IST). In the event, this last date being declared as holiday by the State Government, due date for submission of hard copy of above EOI will be the next working day, the time will remain the same.
8. The RFP in the second stage shall be issued only to the shortlisted firms who have applied in the floated EOI.
9. The cost of Expression of Interest (EOI) fees in form of DD as specified pledged in favour of **Vice Chairman JDA, Vikas Bhawan Rail Head Complex, Jammu** and shall have to be valid for six months or more after last date of receipt of (EOI)

Sd/-
Vice Chairman,
Jammu Development Authority,
Jammu

Address:

Vice Chairman,
Jammu Development Authority, Jammu
Telephone No. 0191-2474370
E-mail: vcjada@rediffmail.com

NIT No. JDA-I/2018-19/e-NIT/14

Dated 10.05.2018

Copy to the:-

1. Divisional Commissioner Jammu/Kashmir for information.
2. Special Assistant to Hon’ble Minister for Housing and Urban Development Department for the information of the Hon’ble Minister.
3. Private Secretary to Financial Commissioner, HUDD J&K, Civil Secretariat Jammu for the information of the Financial Commissioner.

Annexure A

Jammu Development Authority

Expression of Interest (EOI)

Project Name	
Assignment	

i. Consulting Firm Information:

Consultant Name: Acronym:	Country of Incorporation:
EOI Submission Authorized by:	Position:

Associations (Joint Venture or Sub-consultancy)

Consultant	Acronym	Country of Incorporation	Joint Venture(JV) or Sub-consultant	EOI Submission Authorized BY	Position

Present the rationale for and benefits of working in association (JV or Sub-consultant) with others rather than undertaking the assignment independently (as appropriate). Describe the proposed management and coordination approach of the association and the role of each firm.

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I confirm that:

Documentation regarding our corporate structure including beneficial ownership has been attached.

Written agreement to associate for the purpose of this Expression of Interest has been signed between the Joint Venture partners and has been attached.

Once your team is shortlisted and invited for submission of the Proposal, it is not permissible to transfer the invitation to any other firm, such as Consultant's parent companies, subsidiaries and affiliates.

ii. Assignment Specific Qualification and Experience.

A. Technical Competence

Cross-referencing from your profile Project References, highlight the technical qualifications of your entity/Joint Venture in undertaking similar assignments. Provide details of past experiences working with similar project authorities.

B. Geographical Experience

Cross-referencing from your profile. Project References, present experiences in similar geographic areas.

1. How will your firm /Joint Venture handle complaints concerning the performance of experts or quality of the reports submitted for this assignment? What internal controls are in place to address and resolve complaints?

2. How will you ensure the quality of your firm's/Joint Venture's performance over the life of this assignment?

3. Describe standard policies, procedures and practices that your firm has put in place to avoid changes/replacements of personnel and to ensure the continuity of professional services once contracted.

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C. Other Information (maximum of 500 words)

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D. Project References

Please select most relevant projects to demonstrate the firm's technical qualifications and geographical experience (maximum 10 projects).

S.NO	Project	Period	Client	Country	Firm
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Project summary

SN 1	
Project Title	
Country/ Region	
Start Date	
Completion Date	
Continuous /Intermittent	
Client	
Funding Source	
Description	(Indicate your role and input in person-months)

SN 2

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Project Title	
Country/ Region	
Start Date	
Completion Date	
Continuous /Intermittent	
Client	
Funding Source	
Description	(Indicate your role and input in person-months)

(Please insert more tables as necessary)

III. EOI Attachments

SN	Description
1	Certificate of Incorporation of the lead member
2	Certificate of Incorporation of the JV member (for each member)
3	Certificate of Incorporation of the Sub-Consultant (for each member)
4	Letter of Association
5	Audited balance sheets of last three financial Years
6	CV's of key staff in the disciplines of urban planning, urban design, transport planning, environmental planning, Civil Engineering, Architecture

(Please insert more rows as necessary)

IV. Eligibility Declaration

We, the undersigned, certify to the best of our knowledge and belief:

We have read the advertisement, including scope of work, for this assignment.

Neither the consulting firm nor its JV member or sub-consultant or any of its experts prepared the scope of work for this activity.

We confirm that the project references submitted as part of this EOI accurately reflect the experience of the specified firm/Joint Venture.

The lead entity and JV member or sub-consultant are not currently sanctioned by the Government of India or any state govt. or any semi-public agency of any state govt.

JV member or sub-consultant named in this EOI confirmed their interest in this activity in writing.

JV member or sub-consultant named in this EOI authorized us in writing to represent them in expressing interest in this activity.

We understand that any misrepresentation that knowingly or recklessly mislead, or attempt to mislead may lead to the automatic rejection of the proposal or cancellation of the contract, if awarded, and may result in further remedial action.

We confirm our availability to commence work on the indicative commencement date specified in the consulting services recruitment notice for this assignment.