



**OFFICE OF THE EXECUTIVE ENGINEER**  
**JAMMU DEVELOPMENT AUTHORITY DIVISION NO. II,**  
**NEHRU MARKET, JAMMU**

**NOTICE INVITING TENDER**

e-NIT No. JDA-II/2016-17/e-NIT/07 Dated 22-05-2017

Executive Engineer, JDA Division No. II, Jammu on behalf of Vice Chairman, JDA, invites tenders by e-tendering on item Rate from NURSERY HOLDERS / OWNERS from the works whose particulars are given below:-

S. No	Name of Work	Name of Division	Estimated cost	Earnest Money (in Rs.)	Cost of document (in Rs )	Contract Time	Class of Contractor
1	2	3	4	5	6	7	8
	Maintenance and Development of green patch/ walk way Maharaja Hari Singh Ji Park Near Hotel Riveria Jammu.	JDA Div No. II	To be quote by the contractor	32,000/-	Rs.2000/-	One Year	NURSERY HOLDERS / OWNERS ONLY

1. Date of Publishing 22.05.2017.
2. The Bidding documents can be seen and downloaded from the website <http://jktenders.gov.in> from 23.05.2017 (1000 Hrs) to 12.06.2017 (1600 Hrs.)
3. The Bids shall be deposited in electronic format on the website <http://jktenders.gov.in> from 23.05.2017 (1000 Hrs) to 12.06.2017 (1600 Hrs.).
  - a. The last date for submission of bids in hard copy containing all the required documents is 13.06.2017 (1600 Hrs). No bids in hard copy shall be received, thereafter.
  - b. The bids received will be opened on 15.06.2017 (1200 Hrs).
  - c. The complete bidding process will be on line.
4. Bid documents can be seen at and downloaded from the website <http://jktenders.gov.in> Bid documents contain qualifying criteria for bidder, specifications, bill of quantities, conditions and other details.
5. The site for the work is available. The intending bidders are strongly advised to inspect the site of work before bidding.
6. Bids must be accompanied by cost of Tender fees in form of DD as specified pledged in favour of Financial Advisor & CAO, JDA, Jammu and Bid security (EMD) will have to be in form of CDR / FDR payable in favour of Superintending Engineer JDA,

Jammu and shall have to be valid for six months or more after last date of receipt of Bid.

- a. The original instruments in respect of cost of Documents, EMD and other relevant documents must be delivered to the Office of the Superintending Engineer JDA Rail Head Complex, Jammu on or before 13.06.2017 (1600 Hrs) to either Sh. Madan Lal (PA of SE) JDA (Mob.No.8803514007) OR Sh. Pawan Kumar (Head Draftsman) JDA (Mob.No.9086007298). The Department shall not be responsible for any delay, what so ever.
  - b. The Technical Bids and Financial Bids will be opened online in the office of the Superintending Engineer, JDA Vikas Bhawan, Rail Head Complex, Jammu.  
If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
7. The bid for the work shall remain open for acceptance for a period of **90 days** from the date of opening of bids. If any bidder/tenderer withdraws his bid/tender before the said period or makes any modifications in the terms and conditions of the bid, the said earnest money shall stand forfeited.
  8. No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the State Government is allowed to work as a Contractor for a period of two years after his retirement from Government service, without permission of the Government. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government as aforesaid before submission of the tender or engagement in the Contractor's Service.
  9. Other details can be seen in the bidding documents.
  10. **Instruction to bidders regarding e-tendering process**
    - a. The interested bidder can download the NIT/bidding document from the website <http://jktenders.gov.in>
    - b. To participate in bidding process, bidders have to get (DSC) "Digital Signature Certificate" as per Information Technology Act-2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get above mentioned digital certificate from any approved vendors. The Bidders, who already possess valid (DSC) Digital Signature Certificates, need not to procure new Digital Signature Certificate.



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- c. The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No Proposal will be accepted in physical form.
  - d. Bids will be opened online as per time schedule mentioned in Para 3 (c).
  - e. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
  - f. The department will not be responsible for delay in online submission of bids whatsoever reasons may be.
  - g. All the required information for bid must be filled and submitted online.
  - h. Bidders should get ready with the scanned copies of cost of documents & EMD as specified in the tender documents. The original instruments in respect of cost of documents, EMD and relevant documents are submitted to the Tender Inviting Authority prior to the opening of the tender. The Department shall not be responsible for any delay.
  - i. The details of cost of documents, EMD specified in the tender documents should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.
  - j. Bidders can contact the undersigned for any guidance for getting DSC or any other relevant details in respect of e-tendering process.
11. The guidelines for submission of bid online can be downloaded from the website <http://jktenders.gov.in>

No! - JDA/II/814-22  
D/! 22-5-2017



Executive Engineer  
JDA Division No. II  
Jammu

**Copy to the.:-**

- 1/- Vice-Chairman, JDA, Jammu for information.
- 2/- Superintending Engineer, JDA, Jammu for information.
- 3/- Director Finance JDA, Jammu for information.
- 4/- Executive Engineer, JDA, Division No. II, Jammu for information.
- 5/ AEE, JDA Sub Division No. II for information.
- 6/ Sr. Programmer, JDA Jammu for information.
- 7/ President Contractor Association, Jammu for information.
- 8-9/ Head Draftsman/Asstt. Accounts Officer JDA Division No I Jammu.

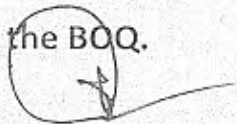

## INSTRUCTIONS FOR BIDDERS

Tenders to be submitted under two cover system

A) COVER 1st (Technical Cover) containing following documents:-

1. Scanned copy of tender fee.
2. Scanned copy of EMD (Security Deposit)
3. Self attested and Scanned copies of below mentioned documents shall be attached from My Document area for bidders.
  - i) Copy of Nursery license duly renewed upto date.
  - ii) Copy of Pan Card.
  - iii) Latest Sale Tax Clearance Certificate for the year 2016-17
  - iv) The bidder should have executed / maintained similar nature of work and should attach a self attested certificate from the concerned department / organization for successfully completion of the job.
  - v) Residence Proof (Any one of the below mentioned documents)
    - a) Driving License
    - b) Ration Card
    - c) Passport
    - d) Voter Card
    - e) Aadhaar Card
    - f) Affidavit duly attested by Notary

B) Rates submitted by the bidders in the BOQ.

  
Executive Engineer  
JDA Division No.I  
Jammu 

### SPECIAL CONDITIONS

- 1/- The Contractor shall deploy 8 Nos. of gardeners on either side of the park i.e down stream and upstream for the development of park and shall also take the measures of watch and ward including civil/ electrical installation in the park.
- 2/- Providing of manure required from time to time in sufficient quantity including spreading of manure (minimum twice a year) shall be prime duty of the contractor.
- 3/- Plantation of sapling, seasonal flowers plants and ornamental plants during rainy reason as per directions of authorities shall have to be executed, properly trimmed arranged, flowering beds shall have be to maintained for presenting attractive view.
- 4/- Cost on account of water supply, manure and electric charges shall be borne by the allottee contractor.
- 5/- Trimming/turfing shall be done on regular basis including removal of wild bushes, weed and un wanted roots/wild plants.
- 6/- 2 Nos. Diesel Lawn movers, 6 Nos. ordinary lawn movers and 1 No. grass cutter petrol run (Gun) for cutting of grass shall be arranged and deployed for maintenance of grass/turf in the park and waste collected there of shall be disposed off.
- 7/- Insecticides shall have to be arranged and sprinkled as and when required in park through the year to safe guard precious plants and turf.
- 8/- Protection and replacement in event of theft of water supply valves and allied system shall have to be replaced at his own cost of the contractor.
- 9/- Three Nos. Chowkidars shall have to be deployed round the clock to take care of JDA properties.
- 10/- Good earth if required has to be provided in flowering beds by the contractor.
- 11/- The Contractor shall have to keep liaison with the nearest Police Station for seeking their assistance in case of theft / disputes.
- 12/- Non compliance /lenient view in above activities shall invite penalty to be decided by the Supervising / competent authority.

  
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## GENERAL TERMS AND CONDITIONS:-

- 1/- The tenders received after expiry of due date and time shall not be entertained. In case of holiday, the tenders shall be received on next working day.
- 2/- In the event of due date of opening of tenders being declared/falls as holiday, the tenders shall be opened on next working day or any other convenient date.
- 3/- The opening authority reserves the right to accept or reject any or all the tenders without assigning any reasons thereof.
- 4/- JDA shall be liberty to terminate the contract before the expiry of the contract period, if contractor violates any of the contractors obligations. In such case penalty as warranted under rules shall be imposed upon the contractor, which includes forfeiture of his security deposit/CDR.
- 5/- All corrections, interpolation or cutting in the tender shall be attested.
- 6/- The tenderer shall quote his/her rates both in words and figures and duly covered with cellulose tape.
- 7/- The allottee shall be bound by all labour laws in force with amendments made thereof from time to time.
- 8/- **INDEMNITY AND INSURANCE:-**The contractor shall keep indemnified the JDA against all the losses and claims or injuries or damages to any person or property which may arise out of or in consequences of this contract.
- 9/- **FORCE MAJEURE:-** If during the period of the contract, there is any out break of war, which whether financially or otherwise effect the execution/running of the contract, the allottee unless contract is terminated under provision of this clause shall make his best efforts to complete the contract. However after out break of such war, JDA shall be entitled to terminate the contract at any time by giving notice in writing..
- 10/- The intending tenderer shall inspect the site in order to acquaint himself with the nature of job involved.
- 11/- Income Tax, Service Tax, & other taxes as admissible under rules shall be deducted on gross amount of the contactor's bill as per prevalent scale.
- 12/- It shall be presumed that the address for correspondence given by the tenderer in his tender form is complete and correct one. Every correspondence by this office shall be made on the same address.
- 13/- The rates are inclusive of hire charges of special tools, plants, machinery any required for completion of the work.



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- 14/- The rates are inclusive of Tool Tax, Royalty, Sales Tax, Octroi charges and other local taxes to be paid by the contractor in bringing the material at the site of work.
- 15/- The contractor/firm will provide all the necessary assistance to the Engineer-Incharge for inspection of his plant/work and will be responsible for any indiscipline by him or his agent at the site of work.
- 16/- a) The contractor should not have been black listed by any Govt. Department in the past.  
b) If at any time during the currency of the contractor, the information/documents submitted by the contractor during the Tendering process is/are found to be untrue/fake, the contract shall be terminated and penalty as deemed fit by JDA shall be levied beside forfeiting the CDR/Deposit.
- 17/- The department shall be at liberty to fore-close the contract any time if the contractor/his staff misbehaviour with any Officer/Official of JDA.
- 18/- JDA has right to add or delete any condition during agreement.
- 19/- All other terms and conditions as are in vogue in this office shall form a part of this NIT.



*Executive Engineer*  
*JDA Division No. II*  
*Jammu*

*Senior Programmer*